

Office of the Principal, Government College Rajound (Kaithal)



E-Mail : gcrajound@gmail.com

Address:- Govt. Girls Sr. Sec. School, Rajound

Int. Ref. No: GCR/L/96

Date: 10-09-2025

The following members of the teaching staff are hereby assigned the following duties for the session 2025-2026 w.e.f. 15-09-2025.

1. College Council

Sh. Ram Mehar Singh
Dr. Rohtash
Sh. Ravinder Kumar
Sh. Vikram

Chairperson
Member
Member
Member

Rammohan Singh
[Signature]
[Signature]
[Signature]

2. Public Information Officer

Sh. Ram Mehar Singh
Dr. Rohtash
Sh. Pardeep

1st Appellate Authority
S.P.I.O.
Clerk

Rammohan Singh
[Signature]
Pardeep

3. IQAC/NAAC/NIRF Committee

Sh. Ram Mehar Singh
Dr. Rohtash
Sh. Ravinder Kumar
Sh. Vikram
Sh. Ashok Kumar

Chairperson
Convener
Member
Member
Assistant

Rammohan Singh
[Signature]
[Signature]
[Signature]
[Signature]

4. HRMS/MIS

Sh. Ram Mehar Singh
Sh. Ashok Kumar

In-Charge
Assistant

Rammohan Singh
[Signature]

5. AISHE

Sh. Ravinder Kumar
Sh. Ashok Kumar

Nodal Officer
Assistant

[Signature]
[Signature]

6. Building Committee

Sh. Ram Mehar Singh
Sh. Ravinder Kumar
Sh. Vikram

Convener
Member
Member

Ram mehar singh
[Signature]
Vikram

7. Income Tax Committee

Sh. Ravinder Kumar
Sh. Ashok Kumar

Bursar
Assistant

[Signature]
[Signature]

8. University Work and House Exams/NEP Committee

Sh. Ravinder Kumar
Dr. Rohtash
Sh. Vikram
Sh. Ashok
Sh. Pardeep

In-Charge
Member
Member
Member
Clerk

[Signature]
[Signature]
Vikram
[Signature]
Pardeep

9. Internship Cell

Sh. Ram Mehar Singh
Sh. Ravinder Kumar
Sh. Vikram
Sh. Pardeep

Convener
Member
Member
Clerk

Ram mehar singh
[Signature]
[Signature]
Pardeep

10. Library Committee

Sh. Vikram
Dr. Rohtash
Sh. Ravinder Kumar
Sh. Ashok, Assistant
Ms. Nishu

Convener
Member
Member
Member
Class IV

Vikram
[Signature]
[Signature]
[Signature]
Nishu

11. Student Grievances and Redressal Cell

Sh. Ram Mehar Singh
Dr. Rohtash
Sh. Ravinder Kumar
Sh. Vikram

Chairperson *Ram Mehar Singh*
Convener *Jamr*
Member *A. S. G.*
Member *Vikram*

12. Cultural Activities

Sh. Vikram
Dr. Rohtash
Sh. Ravinder
Sh. Ashok, Assistant
Sh. Tarun
Ms. Nishu

Convener *Vikram*
Member *Jamr*
Member *A. S. G.*
Member *Akshar*
Class IV *Tarun*
Class IV *Nishu*

13. Red Cross & Red Ribbon Club

Dr. Rohtash
Sh. Vikram
Sh. Ravinder
Sh. Ashok, Assistant

Convener *Jamr*
Member *Vikram*
Member *A. S. G.*
Member *Akshar*

14. Sports Committee

Sh. Vikram
Dr. Rohtash
Sh. Ravinder
Sh. Ashok
Sh. Parveen

Convener *Vikram*
Member *Jamr*
Member *A. S. G.*
Member *Akshar*
Class IV *Parveen*

15. Placement Cell

Sh. Vikram
Dr. Rohtash
Sh. Ravinder Kumar
Sh. Ashok, Assistant

Convener *Vikram*
Member *Jamr*
Member *A. S. G.*
Member *Akshar*

16. Women Cell

Dr. Rohtash
Sh. Ram Mehar Singh
Sh. Vikram
Sh. Ashok, Assistant
Ms. Nishu
Smt. Rajrani (HKRN)

Convener *Jas*
Member *Tammohan Singh*
Member *Vikram*
Member *Alkumar*
Class IV *Nishu*
Class IV *Rajrani*

17. Road Safety

Sh. Vikram
Dr. Rohtash
Sh. Ravinder
Sh. Parveen

Convener *Vikram*
Member *[Signature]*
Member *[Signature]*
Class IV *Parveen*

18. Youth Against Drugs Club and Anti-Tobacco Cell

Sh. Ravinder
Dr. Rohtash
Sh. Sh. Vikram
Sh. Ashok, Assistant

Convener *[Signature]*
Member *[Signature]*
Member *Vikram*
Member *Alkumar*

19. Eco Club

Sh. Ravinder Kumar
Dr. Rohtash
Sh. Vikram

Convener (Environment Nodal Officer) *[Signature]*
Member *[Signature]*
Member *Vikram*

20. Time Table/Workload

Dr. Rohtash
Sh. Ravinder Kumar
Sh. Vikram
Sh. Pardeep

Convener *[Signature]*
Member *[Signature]*
Member *Vikram*
Clerk *Pardeep*

21. Scholarship Committee

Sh. Ram Mehar Singh
Sh. Ravinder Kumar

Nodal Officer *Tammohan Singh*
Member *[Signature]*

Sh. Vikram
Sh. Ashok Kumar, Assistant
Sh. Pardeep

Member Vikram
Member Akayman
Clerk Pardeep

22. Printing and Stationary

Dr. Rohtash
Sh. Ravinder Kumar
Sh. Vikram
Sh. Ashok, Assistant

Convener Jassi
Member A/Sig
Member Vikram
Member Akayman

23. Water and Electricity Committee

Sh. Vikram
Dr. Rohtash
Sh. Ravinder Kumar
Sh. Ashok, Assistant

Convener Vikram
Member Jassi
Member A/Sig
Member Akayman

24. Bus Pass Committee

Sh. Ravinder Kumar
Sh. Vikram
Sh. Deepak (HKRN)

Convener A/Sig
Member Vikram
Class IV Deepak

25. Discipline Committee

Sh. Ravinder Kumar
Dr. Rohtash
Sh. Vikram
Sh. Praveen

Convener A/Sig
Member Jassi
Member Vikram
Class IV Praveen

26. Anti Ragging Cell

Sh. Ram Mehar Singh
Sh. Vikram
Sh. Ravinder Kumar

Convener Rammehar Singh
Member Vikram
Member A/Sig

27. Property Committee

Sh. Ravinder Kumar
Dr. Rohtash
Sh. Vikram

Convener
Member
Member

[Signatures]

28. Legal Awareness Cell

Sh. Vikram
Dr. Rohtash
Sh. Ravinder Kumar
Sh. Ashok, Assistant

Convener
Member
Member
Member

[Signatures]

29. Youth Voter's Committee

Dr. Rohtash
Sh. Sh. Ravinder Kumar
Sh. Vikram
Sh. Ashok, Assistant

Convener
Member
Member
Member

[Signatures]

30. HKRNL Committee

Sh. Ram Mehar Singh
Sh. Ravinder Kumar
Sh. Vikram

Convener
Member
Member

[Signatures]

31. M&S Committee

Sh. Vikram
Dr. Rohtash
Sh. Ravinder Kumar
Sh. Ashok, Assistant

Convener
Member
Member
Member

[Signatures]

32. O.E. Committee/IT Committee

Sh. Ravinder Kumar
Sh. Vikram
Sh. Ashok, Assistant

Member
Member
Convener

[Signatures]

Sh. Pardeep, Clerk

Member *Pardeep*

33. Important Days Celebration Committee

Sh. Ravinder Kumar
Sh. Ram Mehar Singh
Sh. Vikram

Convener *[Signature]*
Member *Ram Mehar Singh*
Member *Vikram*

34. Absentee Committee

Sh. Ravinder Kumar
Dr. Rohtash
Sh. Vikram

Convener *[Signature]*
Member *[Signature]*
Member *Vikram*

35. Educational Tours Committee

Sh. Vikram
Dr. Rohtash
Sh. Ravinder
Sh. Ashok, Assistant
Ms. Nishu
Sh. Deepak (HKRN)

Convener *Vikram*
Member *[Signature]*
Member *[Signature]*
Member *[Signature]*
Class IV *Nishu*
Class IV *Deepak*

36. Tent, Mike and Sound Committee

Dr. Rohtash
Sh. Ravinder Kumar
Sh. Vikram
Sh. Ashok, Assistant

Convener *[Signature]*
Member *[Signature]*
Member *Vikram*
Member *[Signature]*

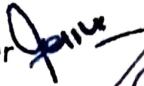
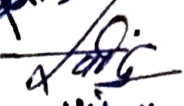
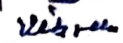
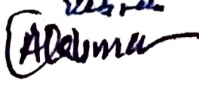
37. Seating Arrangement

Sh. Ravinder Kumar
Sh. Vikram
Sh. Praveen

Convener *[Signature]*
Member *Vikram*
Peon *Praveen*

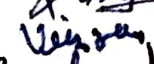
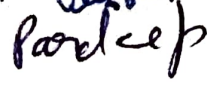
38. SC/ST Cell/SC Grievances/Equal Opportunities Cell

Dr. Rohtash
Sh. Ravinder Kumar
Sh. Vikram
Sh. Ashok, Assistant

Convener 
Member 
Member 
Member 

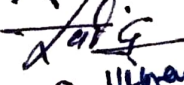
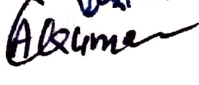
39. Passport and Driving License Committee

Dr. Rohtash
Sh. Ravinder
Sh. Vikram
Sh. Pardeep

Convener 
Member 
Member 
Clerk 

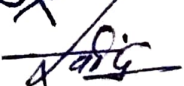
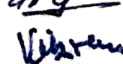
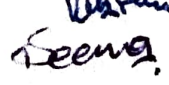
40. Earn While You Learn (EWYL) Committee

Dr. Rohtash
Sh. Ravinder
Sh. Vikram
Sh. Ashok

Convener 
Member 
Member 
Assistant 

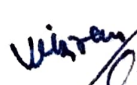
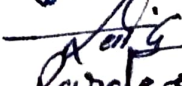
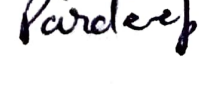
41. Sexual Harassment Committee

Dr. Rohtash
Sh. Ravinder Kumar
Sh. Vikram
Mrs. Seema, Peon

Convener 
Member 
Member 
Member 

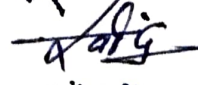
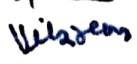
42. Unnat Bharat Club

Sh. Vikram
Sh. Ravinder Kumar
Sh. Pradeep, Clerk

Convener 
Member 
Member 

43. Stock Register Verification Committee

Dr. Rohtash
Sh. Ravinder Kumar
Sh. Vikram

Convener 
Member 
Member 

44. Mentor-Mentee Committee

Sh. Ravinder Kumar
Sh. Ram Mehar Singh
Dr. Rohtash
Sh. Vikram
Sh. Pardeep

Convener *[Signature]*
Member *Rammohan Singh*
Member *Janu.*
Member *Vikram*
Clerk *Pardeep*

45. Beautification Committee

Sh. Ram Mehar Singh
Sh. Ravinder Kumar
Sh. Vikram

Convener *Rammohan Singh*
Member *[Signature]*
Member *Vikram*

46. Press Note/Social Media Committee

Sh. Ravinder Kumar
Ram Mehar Singh
Sh. Deepak, Lib. Attendant
Sh. Tarun, Peon

Convener *[Signature]*
Member *Rammohan Singh*
Member *Deepak*
Member

47. National Task Force on Student Mental Health and Suicide Prevention

Sh. Ram Mehar Singh
Dr. Rohtash
Sh. Ravinder Kumar

Nodal Officer *Rammohan Singh*
Member *[Signature]*
Member *[Signature]*

48. College Website

Sh. Ram Mehar Singh.
Ms. Nishu

In-charge *Rammohan Singh*
Co-Incharge *Nishu.*

Note: In addition to the above-mentioned committees and cells, any such committee/cell which is required for smooth functioning of the institution may be constituted time to time.

Rammohan Singh.
Principal
Govt. College Rajound